



Job Description for Senior Buyer

Overview

Chess Dynamics is an established Leading Design & Manufacturing business, with several sites across the UK. Our product range is cutting-edge and services the surveillance and defense industries with products that aid specific client requirements - driving innovation is at the heart of everything we do.

The company has seen significant growth over the past few years, and as we continue to grow, we require a Senior Buyer to join our small Purchasing Department on a contract basis initially.

Responsibilities

- You will work closely with engineering staff across the business to procure machined components and related parts to the required quality, delivery and costs.
- Engage Suppliers & drive service levels to meet business goals.
- Prepare Request For Information (RFI) & Request For Quotation (RFQ) documentation.
- Identify, evaluate, implement and develop new supply sources capable of meeting our specifications and commercial needs.
- Facilitate the introduction of new products, adapting the supply chain to support emerging needs.
- Develop & drive strong supply partnerships embracing lean manufacturing principles to deliver; quality, service, technical, commercial & continuous improvement expectations of our global operations.
- Support the creation & implementation of strategies to mitigate high risk areas within the supply chain.
- Execute change, managing the process of engagement, disengagement and change management, to minimise the risk to our operations.
- Working to strict and often very tight deadlines to meet delivery schedules.

Experience & Qualifications

- The successful applicant must have experience of reading and interpreting technical drawings and have an understanding of manufacturing processes.
- Good knowledge of the manufacturing industry related to one off production of parts in stainless steel, aluminium and carbon steel.
- Good understanding of inspection and test methods related to machined and welded components
- Ability to work cooperatively with engineers and suppliers to obtain parts on time within budget.
- Demonstrate ability to organise, plan and monitor procurement activities.
- Working knowledge of using MRP/ERP systems and experience of Excel is a must.

Location: Horsham

Duration: Contract - 6 Months+

Salary: £competitive + 26 days Holiday, Pension, Income Protection etc