



Job Description for Configuration Controller

Overview

Chess Dynamics is an established Leading Design & Manufacturing business, with several sites across the UK. Our product range is cutting-edge and services the surveillance and defense industries with products that aid specific client requirements - driving innovation is at the heart of everything we do.

Reporting directly to the Engineering Manager, the Configuration Controller provides the essential personal link (gateway) between the Engineering, Production and Purchasing functions. They are responsible for maintaining configurations of Product-related Engineering data.

Key Responsibilities:

- Using the MRP (Progress Plus) system to allocate new part numbers and assemblies, as requested by Engineering;
- Ensure that the related MRP and drawing bills of materials (BOM) are accurate and consistent with each other;
- Update BOMs & other part information, in accordance with approved engineering change requests (ECR) and be the main point of contact regarding ECRs
- Generate the weekly Engineering Change Report, for discussion at the Management Meeting and generate change control process performance data, to support continuous improvement
- Conduct physical configuration audits (PCA) on deliverable equipment and systems, as necessary;
- Work with the Quality Manager to develop, document and maintain job-related processes and procedures, as necessary.

The Successful Applicant:

- Previous experience in a similar position within an electro-mechanical business is essential
- HNC or equivalent in an Engineering related discipline would be advantageous
- SolidWorks experience is desirable.
- Ability to read manufacturing drawings is required
- Experienced in the use of ERP/MRP systems is essential
- Previous exposure to tools such as JIRA or Confluence would be advantageous but not essential.
- Excellent communication skills both verbal and written

What's on Offer

A competitive salary with benefits including 26 days Annual holiday (Plus Bank Holidays), Contributory Pension, Income Protection.

If you are interested in applying for this position, please forward your CV and Covering Letter to recruitment@chess-dynamics.com