



## Job Description for Operations Director

### **The Role:**

The Operations Director will provide governance across all aspects of Operations (Supply Chain, Logistics, Planning & Production). This position will suit an Operations Manager with prior experience for the overall responsibility of all these aspects, and who has experience of bespoke engineered to order business and low volume high cost Electro-mechanical products and systems.

### **Key Responsibilities:**

- Direct the development and implementation of activities in production area(s) to meet production goals, quality, and cost objectives, prioritising production schedules based on product introduction, equipment efficiency, and materials supply
- Plan and administer procedures and budgets, making budgetary recommendations and at higher levels, controls capital expenditures and direct/indirect labour
- Select, develop, and evaluate personnel to ensure the efficient operation of the function
- Provide senior management leadership for the departments while leading and driving the efforts of the entire team to achieve set business goals and objectives
- Develop and implement succinct key performance metrics for Chess Dynamics UK sites tied to business goals; achieving annual, quarterly and monthly revenue shipment, inventory, budget and margin targets; maintaining margin per order; meeting all scheduled commitments for new product development and release into production
- Work closely with key suppliers (working with supply chain management) to implement streamlined processes and establish partnering relationships with seamless links to production/operation requirements and focus on Quality and inventory control/management. They will also have input into Sales Proposals
- Establish and train appropriate staff levels to grow the organisation into a world class operation with clear focus on meeting customer deliverables and achieving business goals/objectives for the business
- Establish strategy and best practices for staff to ensure achieving of overall business objectives
- Develop the appropriate organisational structure and resource plans to support our business objectives and customer deliverables
- Manage facilities, resource planning and execution of business objectives for the product – including implementation of required processes and controls
- Drive operational efficiencies, with a clear focus on the design, build and delivery of world class quality products within budget and on schedule – while meeting and exceeding product margin goals
- Engage and work with Sales, Engineering, CLS and other departments to incorporate best practices into the operations environment
- Ensuring that fundamental business metrics are in sync with overall company goals plus accurately forecasted, planned for, measured and achieved
- Drive change to meet the strategic objectives of the business

### **Key Experience**

Extensive experience in operational management in a fast-paced high technology, rapidly expanding organisation

Excellent people management skills, across various functional areas, to achieve common goals

Proven track record and ability to lead cross-functional teams to achieve business successes

Great understanding of commercial business elements, with focus on performance measures

Ability to set up processes and controls for various business functions



Demonstrate experience in growing capability of a site, cost control, product cost reductions and margin improvements

Demonstrated ability to manage a complex network of relationships both internally and externally

Strong analytical and problem-solving abilities, excellent understanding of manufacturing concepts, project management, planning and inventory control

Strong interpersonal and facilitation skills, excellent formal and informal communication with periodic presentations and reports to senior management

Performance and results oriented and be able to develop, motivate and lead strong, effective, teams

International travel may be required

**Qualifications:**

Minimum of bachelor's degree (EU Equivalent) in science or engineering or equivalent

Masters Degree (EU Equivalent) in Business Management or equivalent (Preferable)

Lean Six Sigma awareness or a formal qualification is desirable

**What's on Offer**

A competitive salary with benefits including Annual Holiday, Contributory Pension, Income Protection, Childcare Vouchers and free parking.